

The Founders Academy

School Board Meeting Minutes



August 17th, 2016

Board members present:

Richard Hyotte, Lenka Steiger, Kim Lavallee, Brenda Lombardozzi,

Absent:

Patty Humphrey, Sharon Carson, Kimberly Whitworth

Ex-Officio Board Members Present:

Maureen Mooney, Joelle Henry

Public Attendance:

Patrice Benard, Stacey Weigler

The meeting was called to order at 4 PM by Mr. Hyotte.

1) Public Comments

Mrs. Benard wants to bring something to the board's attention she notice while she was subbing at the school last year. While she volunteered she notice that not all teachers and staff follow the school's mission. She gave a few incident examples she witnessed while teaching. The code of conduct needs to be followed all the time. She feels the students are not respecting the teachers and those in authority. Please make sure while hiring new teachers they will follow the Founders Academy mission.

2) Review and Approval of Minutes from March Board Meeting

Mr. Hyotte asked for a motion to approve June minutes.

**** Mrs. Lavallee motioned to approve June minutes with corrections made. Mrs. Steiger second. All voted in favor.****

3) Board Business:

Mr. Hyotte asked to ratify an email vote for the employee and student handbook and for the approval of additional \$10,000 to have the paving company apply 2 coats of sealant.

**** Mrs. Lombardozi motioned to ratify email votes for the employee and student handbook and additional expense for paving. Mrs. Lavallee Second. All voted in favor.****

- Europe trip in 2017

The school is not liable for any liability for school trips. A 3rd party takes care of that. We will discuss more in our September meeting.

- Change the date for our September meeting to Monday September 19th. The September meeting will hold Audit review/presentation.
- It's time for the faculty to vote on a new representative. The term is ending. Miss Henry will have to be reinstated as a representative for the faculty.
- Mrs. Benard was recognized as a volunteer over the summer. She is the person behind all the new furniture in the school.

4) Dean's Report

Ms. Mooney:

1. **Admissions:** Incoming students as of August 12, 2016 are as follows:

- 6th Grade: 83 (plus 7 pending)
 - 7th Grade: 20 (plus 2 pending)
 - 8th Grade: 6
 - 9th Grade: 13
 - 10th Grade: 1 (plus 1 pending)
- 2. Faculty Updates:** Founders will have 29 teaching faculty next year.
- 16 are new to the school.
 - 1 taught part-time last year and will teach full-time this year.
 - 6 are part time this year.
- Additionally, the school welcomes its first full-time School Counselor, Colleen McInnis; and a new Curriculum Coordinator, Chris Kline.
- 3. Summer Camps 2016 Summary:** Six summer camps ran the weeks of July 11, 18, 25 in the morning and afternoons. The enrollment was 43 campers.
- 4. Faculty/Employee Handbook:** The drafts were circulated among the Board with proposed changes and amendments in yellow highlight. Motions have been presented to the Board.

The board adopted both handbooks and they will be posted on line.

- 5. Department Chairman/Vice Chairmen Orientation:** Orientation for Department Chairmen and Vice Chairmen on August 19 will be led by Mr. Van Ewyk and Dean Mooney.
- 6. Teacher Orientation 2016:** Teacher Orientation 2016 will be held August 29-31.
- 7. 6th Grade Orientation Subcommittee:** The subcommittee chaired by Mrs. Barlow will plan and coordinate the school's first 6th Grade Orientation on September 2.

High School students were asked to help out that day.

- 8. Student Landscape Committee:** The hard work of the Landscape Committee has contributed to the new layout of the back lot including new paving, brick work, and picnic tables.
- 9. Green Room:** The equipment for a video "Green Room" was obtained this summer through Donors Choose under the advisement of Ms. Marcotte.
- 10. Field Trip Subcommittee:** A new subcommittee has been established to recommend proposed field trips and organize the permission slips and payments pertaining thereto.
- 11. Distinguished Guests:** Speaker of the N.H. House Shawn Jasper and members of House Leadership visited the school on August 4; Manchester Mayor Ted Gatsas taped a television commercial at the school on July 21; State Senator and Gubernatorial Candidate Jeanie Forrester plans to visit on August 16.
- 12. THANK YOU:** The volunteers who lent their time and talent need special recognition for the tremendous amount of progress made this past summer. A heartfelt thank you to all volunteers!

5) Treasurer's Report:

Mrs. Lavallee is wrapping up the audit and it will be presented to the board in September. A balance sheet was presented. We have a line of credit loan to be paid at the end of the year. Paving will be paid in full in February 2017 (no interest)

6) Faculty Report Outline:

Miss Henry

The faculty had a meeting this summer. Making sure the mission is followed and the code of conduct. On September 1st, the faculty is having a get together at the Great Escape Room.

7) Committee Reports:

a. Outreach: Updates

Mrs. Lombardozzi

Planning on doing script program. Will be trying it around holiday to see if it is a good fit for the school as a fundraiser.

Vendor craft fair, organized by Mrs. Gage will be held on October 22nd. Tables are sold for \$50 for vendors and crafters.

A Bingo night is planned.

Focusing on the annual fund with 100 new students coming in the fall.

B. policy

Mrs. Lavallee: for this coming year the board is asking the faculty have a representative to rotate. So all teachers can participate.

8)Next Meeting- Monday Sept 19th at 4pm changed from the 21st at 7AM

Mr. Hyotte asked for motion to adjourn.

**** Mrs. Lavallee motioned to adjourn. Mrs. Steiger second. All voted in favor.****

Meeting closed at 4:52 pm.